

## Integrating Gender and Nutrition within Agricultural Extension Services

Tip Sheet  
July 2017

### 9 Questions for Planning a Training Session

1. **Who** will be participating in the training? Include the number expected and a brief profile.
2. **Why** is the training needed? Explain the situation that demands such training.
3. **When** will the training occur? Identify the dates and times for the training.
4. **Where** will the training take place? Identify the location for the training.
5. **What content** will be taught? List the specific skills and knowledge to be taught.
6. **What objectives** will be achieved by the end of the training? Write learner-centered objectives.
7. **What supplies** will be needed? List materials needed for the training.
8. **What costs** will be involved? Identify the expenses for the training.
9. **How** will the training take place? Develop learning tasks for each objective.

**Who:** Approximately 20 members of the *Small Farmers of Boone Co.* project, including youth and children.

**Why:** Several of the project families are interested in raising pasture poultry. These families have limited experience with poultry. Before they can begin their poultry enterprise, sturdy and reliable pens must be built.

**When:** The training will occur on two Saturdays, April 17 and 24, 2004 from 10 a.m. to 3:00 p.m. (Lunch will be provided.)

**Where:** Blaine and Heather Yeagley, Savage Knoll Farm, Cardington, Indiana (Map attached)

**What:** The training will focus on the basics of building different types of poultry pens.

**What for:** Upon completion of the two training sessions, the project members will be able to:

- Identify the basic housing needs for pasture poultry.
- Compare the advantages and disadvantages of different types of poultry pens.
- Select the poultry pen design best suited for their particular setting.
- Build a poultry pen.

**Supplies:** Handouts of basic housing needs for pasture poultry; pen designs; lumber, netting, wire, and hardware for the different pen designs.

**Costs:** Members will be responsible for purchasing the materials for the pen they choose to build; a list of supplies will accompany each design. Lunch will be paid for with project funds—not to exceed \$5.00 per participant.

**How:** TBA